# Using Google Classroom for online learning at home

You can access your child's Google Classroom by downloading the <u>Google Classroom app</u> or by typing <u>classroom.google.com</u> into a search engine.

ON A BROWSER LIKE GOOGLE CHROME, INTERNET EXPLORER OR SAFARI

1. On a browser, type in classroom.google.com and click sign in and then click on Google Classroom on the drop down menu.
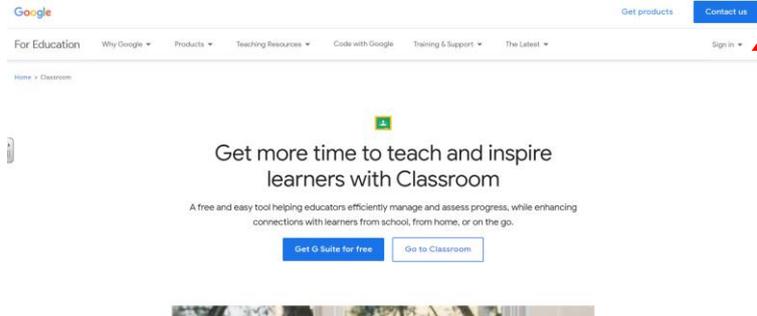

2.Type your child's username into the email or phone section .This will always be in the format firstname.lastname@bury.school and press next.

3. Enter your child's password. These are a combination of letters and numbers and cannot be changed. The capital letter at the start is important. Click 'Next'.
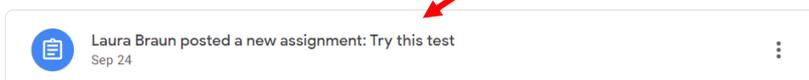
4. Once you have logged in, you will see a classroom box. It will say 'Buzzards', 'Sparrowhawks' or 'Kestrels'. Click on the name of the class.
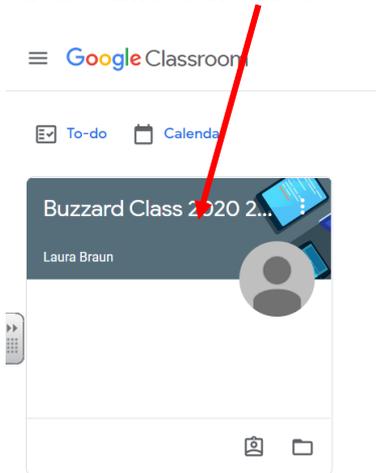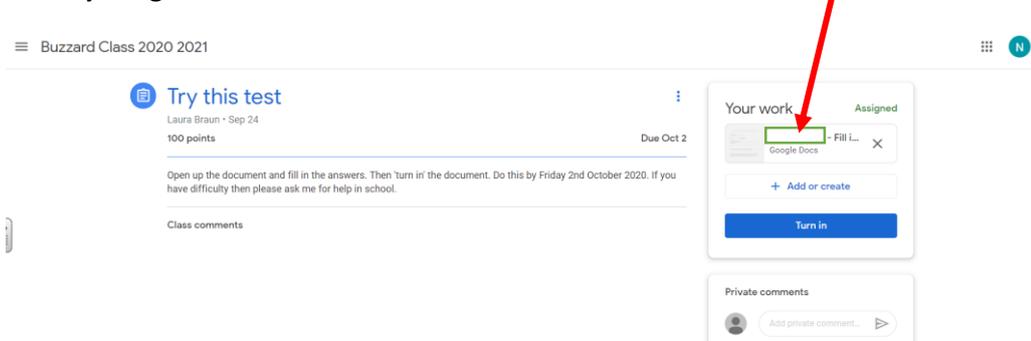

5. The page will show you a 'stream' of work that has been set by your child's teacher. The most recent will be at the top of the list.
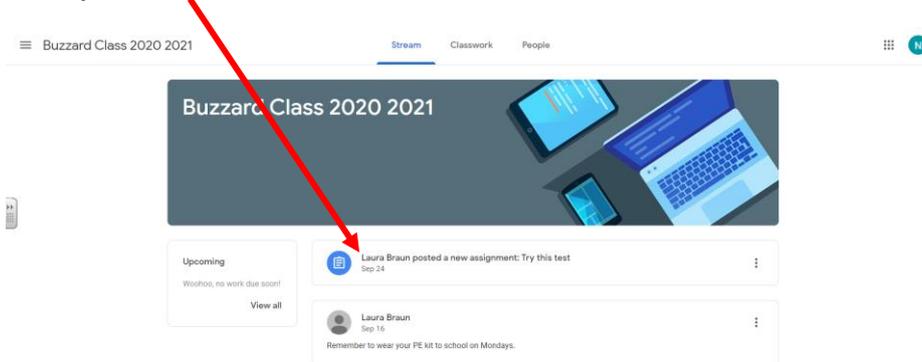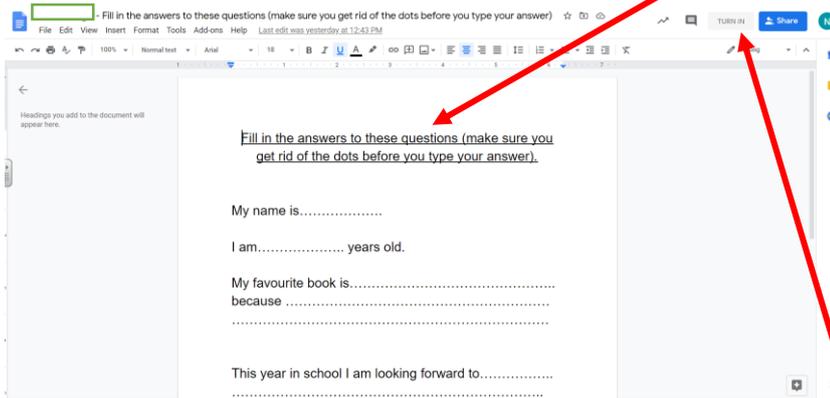

6. To complete work set by the teacher, click on the task you can see. In this example, it is a task called 'Try this test'.


7. On the right of the page is a box that says 'Your Work'. Click the file name. It should have your child's name already assigned to it.

8. A Google Docs document (like a Microsoft Word document) will open. The instructions for the task will be at the top of the page.

9. When your child has finished the work, it will automatically save into their own Google Drive (they can also access this by signing into Google Drive with the same details). Click 'Turn In', at the top right corner of the screen to send the work back to the teacher to look at. A pop up will ask if you want to hand it in. Click 'Turn In'.
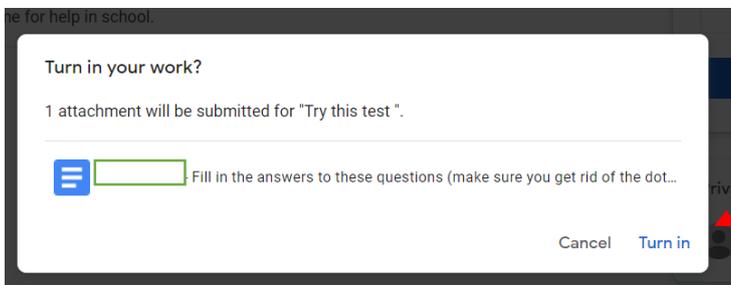
10. Click the three lines menu at the top left of the screen to get back to the main class page.
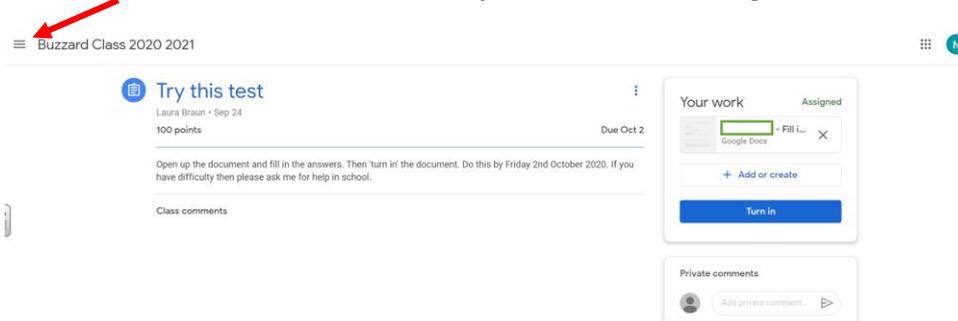
11. When your child's teacher has read their work, it may be returned with a comment or something to improve. When this happens your child will receive a notification. They need to click on the 'Classwork' tab at the top of the screen.
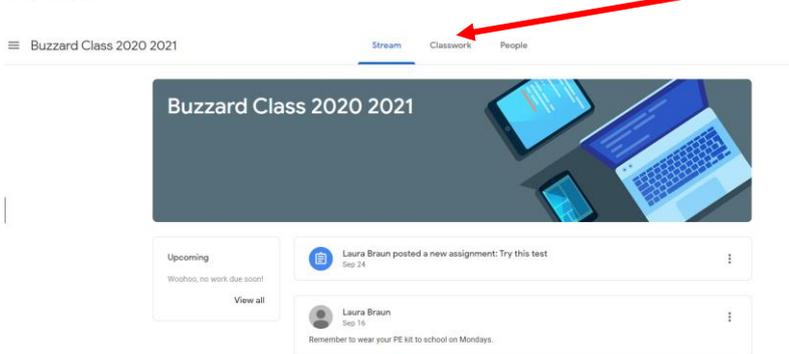
12. Click on the document name.

Buzzard Class 2020 2021   Stream   Classwork   People

View your work   Google Calendar   Class Drive folder

Try this test   Due Oct 2

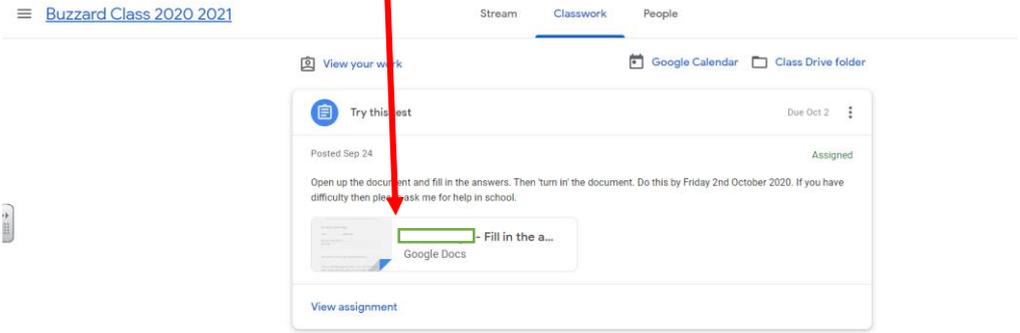Posted Sep 24   Assigned

Open up the document and fill in the answers. Then 'turn in' the document. Do this by Friday 2nd October 2020. If you have difficulty then please ask me for help in school.

- Fill in the a...
Google Docs

View assignment

13. The comments from the teacher will be hovering on the right hand side of the child's work. The part that is incorrect will be highlighted. They can change the document (correct it) and then 'Turn it in' again.

- Fill in the answers to these questions (make sure you get rid of the dots before you type your answer)   TURN IN   Share

File Edit View Insert Format Tools Add-ons Help   Last edit was made 5 minutes ago by Laura Braun

100%   Normal text   Arial   18   B I U A   Editing

Headings you add to the document will appear here.

Fill in the answers to these questions (make sure you get rid of the dots before you type your answer).

My name is Mrs Braun

I am………………. years old.

My favourite book is…………………………………………..
because ……………………………………………………….
…………………………………………………………………

This year in school I am looking forward to……………..

Laura Braun
10:59 AM Today
Think about punctuation.